ANNEX XX

CODIFICATION SPECIFICATION

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| **Revision accounting (to be deleted when entering into an effective contract)** | | |
| **Invitation To Tender:** | <CONTRACT NUMBER | <CONTRACT |
| **Project:** | <x project number | <x project name |
| **Issued by:** | <ORIGINATOR | <x date |
| **Revision** | **Date** | **Revision by** |
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# General

The supply classification and item identification in the Swedish Armed Forces is covered by Designregel Grund- och Förvaltningsdata which stipulate that all the parties concerned will use common terminology for logistics purposes.

The system is designed to achieve maximum effectiveness in national and international logistic support, to facilitate materiel data management and to identify items that appear different but meet the same requirements. It thereby enables increased supply efficiency (equipment, assemblies, components and spare parts) by creating improved control over stock quantities.

Each item of supply to be introduced into the Swedish Armed Forces shall be named, described, and classified in such a way that the item can be assigned a unique Swedish National Stock Number (Förrådsbeteckning).

The Technical Data for codification purposes shall include the name and address of the original manufacturer(s)/Design Control Authority(s), the Design Control Authority's drawing or item part number(s), standards/specifications reference number(s) and item name(s). In addition, if known, potential vendors and suppliers part number(s) and existing NATO Stock Numbers (NSN) and/or Swedish National Stock Numbers, shall be provided.

Technical Data means the engineering drawings, standards, specification and/or technical documentation required to fully identify the items designated by the Contracting Authority to support the equipment covered by the contract.

In addition to technical data there is also a demand for information concerning i.e.

* transportation data, including dimensions, weight and/or package information
* hazardous goods
* environmental-, handling- and storage information

In the event of a sub-contract order being placed with a manufacturer, the contractor shall be responsible for obtaining the necessary technical data from the sub-contractor/supplier and furnishing it to the Contracting Authority.

In addition to the initial provision of technical data the contractor shall also provide any updated information on all items specified in this contract resulting from agreed modifications, design or drawing changes as and when these changes are made.

In connection with the registration of the items, the hierarchy of the components listed, i.e. "Part of" and “consists of” relationships, shall be defined. By "part of" and "consists of" means physical items physical relationships to each other, comparable with a Logistic Control Number (LCN) structure. Thus made ​​possible a good quality of information can be maintained in respect of next higher or lower assembly.

This is more or less a precondition i.e.

* to facilitate procurement
* to prevent unnecessary procurement
* to be able to phase-out unique equipment in a cost effective manner
* to prevent the risk for items to be phased-out when associated to other still active equipment.

# Definitions

For definitions see Annex 3, Grund- och Förvaltningsdatamatris för leverans av data från leverantör.

# Delivery time and time limits

The Contractor shall establish contact with the appointed POC within the Contracting authority as early in the process as possible to ensure a proper deliverance and support in logistical matters concerning codification data.

Example of wording:

*The Procurer has to specify the items, which shall be codified xx.xx.xxxx at the latest. The Contractor shall deliver the technical data required for the codification as specified in Annex 1 FMV Template for item identification data,* *no later than x months prior to the delivery date of the items specified, based on the Procurer’s list of items to be codified.*

# Data format and media

The information shall be delivered on a CD/DVD/memory stick or as an electronic file delivered via Internet to POC within the Procuring authority.

The delivery shall be guaranteed virus-free.

The Contractor shall make the report in the template that the contractor shall download from [www.fmv.se](http://www.fmv.se).